

2026
BYOD iPad Program Handbook
Year 4 - 6



Student Name :

MIS Username :

MIS Email :

Password :



Foreword

The contents of this handbook will inform parents/ carers, teachers and students about Belmont State School's iPad program. All information is correct at the time of printing, however as technology continues to evolve, this handbook is open to review to stay responsive to the needs of our students and community.

Belmont State School will:

- ✓ provide all school apps for all students.
- ✓ use the Department of Education's, *Intune* mobile device management (MDM) for all devices.
- ✓ continue to supply **shared** equity devices to ensure every student has access to a device.

Parents / Carers will:

- ✓ **NOT** be required to purchase any school apps.
- ✓ supply an iPad for your student to use.
- ✓ download and enrol your student into **Intune**.
- ✓ set up your student's iPad as per the instructions in this handbook.

All students **MUST** be enrolled into *Intune* to access Wi-Fi and all Apps provided by Belmont State School.

VISION

To foster a connected and future-focused school community where technology enhances learning, teaching, and collaboration, empowering every student to develop the skills, confidence, and adaptability needed to thrive in a changing world.



iPAD AND THE CURRICULUM

The iPad is used at Belmont State School in a way that considers students' individual learning requirements and health and safety across a balanced curriculum. Student learning is enhanced with the use of their iPad along with school books and pencils.

The iPad supports the fundamental early years' experiences that students require to develop fine, gross motor and social skills. With our balanced curriculum, the iPad is an important tool for teachers to implement 21st century learning experiences, by giving added voice and choice for a learner-centered teaching approach.

SETUP HELP

The Apple Helpline is available 24/7 on 1300 321 456 to support the setup of everything within the Settings App, however are unable to support with Microsoft Intune.

During school terms, please email tech_support@belmontss.eq.edu.au if you have any queries or to organise a helpdesk session around your student's iPad, including Microsoft Intune.



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(All students: BYO and shared school devices)

Start of year procedures:

Day 1

- Students **WILL NOT** use an iPad at school on Day 1.
- They will learn about iPad rules, responsibilities and expectations.

Day 2 onwards

- Teacher will notify when, BYO students can bring their iPad to school.
- School shared devices will be distributed **from** Week 2.



2026 Device Requirements

Purchasing a new iPad

There are 2 suggested models to choose from:

- Apple iPad (A16) 11-inch - 128GB - Wi-Fi Only
- Apple iPad (A16) 11-inch - 256GB - Wi-Fi Only



JB Hi-Fi Education Solutions

10% discount

<https://byod.ibhifi.education>

Enter code: **Belmont26**



Using an existing iPad

An existing iPad must:

- run iPadOS 26
- minimum 64GB
- wi-fi iPad (if supplying a cellular iPad, remove the SIM for school)
- not be an iPad mini (**unsuitable** for school).

NOTE: Refer to Apple Support to find if the existing iPad can run iPadOS26 <https://www.apple.com/os/ipados>

Protective case

The iPad must have a sturdy case with an added front screen cover.

The following brands are sturdy and do not obstruct the headphone jack, volume control and camera:

- *STM Dux, Zagg Rugged, Gumdrop, Griffin Survivor or OtterBox.*



NOTE: Novelty cases do not provide effective protection for your student's iPad and may obstruct the headphone jack, volume control and camera.

Headphones

Students must have over the head, headphones with built in microphone which is included on all booklists.

The headphones on the booklist are **not** suitable with newer models without a headphone jack.

Your student will need either:

- USB-C headphones **or**
- Bluetooth headphones **or**
- Lightning/USB-C to 3.5mm Headphone Jack Adapter <https://bit.ly/3BPTTKI>



NOTE: It is important to check that any headphones you purchase are compatible with the device and that the case you purchase is not blocking the headphone port.

Stylus

The following stylus brands are recommended for your student:

- Apple Pencil
- Zagg Pro Stylus



NOTE: These stylus options are available to purchase through the JB Hi-Fi Education Solutions Portal. Ensure the stylus you choose is compatible with the iPad model you have.

Keyboard

A Bluetooth keyboard is optional.





Travelling to and from school

The waterproof, Belmont carry bag or a neoprene zip sleeve are recommended to transport the iPad within student's school bag.













Parent Checklist

✓	Before school starts for all students	
	1. Check the <i>2026 Device Requirements</i> on page 4 to ensure your student's iPad is capable of running the latest iPadOS software.	
	2. Create your parent <i>Apple ID and password</i> . * Refer to Apple Support, New Apple Account for instructions.	
	3. Download the Intune Company Portal from the App Store.	
	4. Set up Family Sharing . * Refer to Apple Support, Family Sharing for instructions.	
	5. Create a <i>Child Apple ID and password</i> on your student's iPad. * Refer to Apple Support, Child Apple ID for instructions.	
	6. Set up Screen Time Restrictions - refer to page 7 for instructions. Note: Every iOS update may include changes to Screen Time features. Follow these instructions to ensure your student is safe.	
	<ul style="list-style-type: none"> • Using an existing iPad, please follow Steps 7 - 10. • Setting up a new iPad, go to Step 11. 	
	7. Repair any damages to the iPad, including cracked screens and cases.	
	8. Update your student's iPad to the latest operating system.	
	9. Delete unwanted photos/ videos.	
	10. Delete documents that are no longer required in Book Creator, Keynote, Numbers, Pages, Clips and GarageBand.	
	11. Add a Lock Screen Passcode Settings > General > <i>Touch ID & Passcode</i> > Turn Passcode On > Passcode Options (optional 4-digit numeric code or a 6-digit code)	
	Note: This is a Department of Education Intune requirement. Teach your student this passcode and provide to your student's teacher on Day 1.	



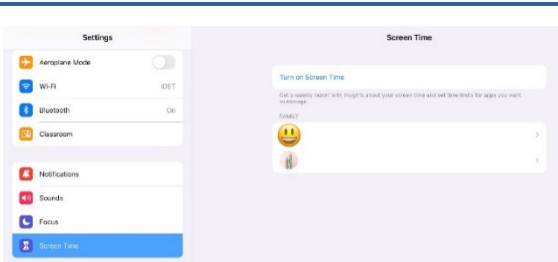
Parent Checklist

✓	Before school starts for all students cont...
	11. Name your student's iPad Settings > General > About > Name > Tom 4A (example)
	12. Add a Lock Screen Photo of your student's face. Take a clear photo of your student. Settings > Wallpaper > Wallpaper > + Add New Wallpaper > Select - Photos > Select the photo of your student > Select Set > Set Home Screen
	13. Enable - Bluetooth and Wi-Fi Settings > Bluetooth > slide to green (on)  Settings > Wi-Fi > slide to green (on) 
	14. Disable - iCloud photos Apple ID Box > iCloud > Photos > iCloud Photos > slide to grey (off) 
	15. Enable - Speak Selection Settings > Accessibility > Spoken Content > Speak Selection > slide to green (on) 
	16. Enable – Japanese Keyboard and Dictation Settings > General > Keyboards > Keyboards > Keyboards... > Japanese > Romaji Settings > General > Keyboards > Enable Dictation > slide to green (on) 
	17. Enable – Dictionary and Thesaurus Settings > General > Dictionary > English (UK)
	18. Disable – Automatic downloads Settings > App Store > App Updates > slide to green (on)  Settings > App Store > In-App Ratings & Reviews > slide to grey (off)  Settings > App Store > Offload Unused Apps > slide to grey (off) 




Screen Time Restrictions

Screen Time allows you to monitor and control your student's device safety for **home** and **school**. After setting up [Family Sharing](#), follow the below instructions:

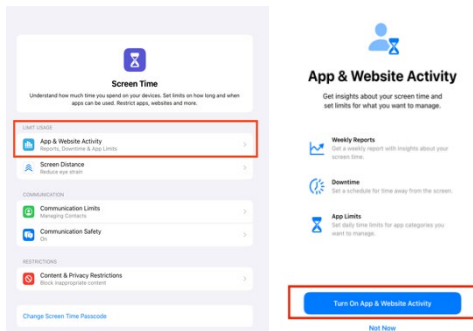


Step 1.

- Open - Settings app 
- Select - Screen Time
- Select - Turn on Screen Time
- Select - Student's name

NOTE –

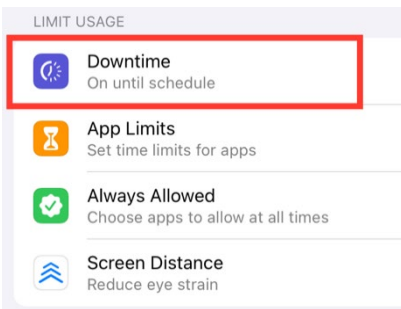
- Setting up screen time restrictions will prompt you to create a 'screen time passcode.'
- Students should **not** know this passcode.
- This must be a **different** passcode to the 'lock screen' passcode.



Step 2.

App & Website Activity

- Select - Turn on App and Website Activity

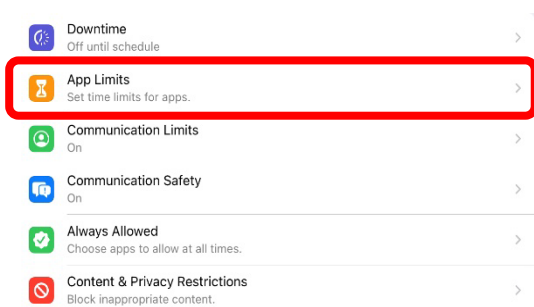


Step 3.

Downtime (for outside of school hours)

The iPad **must be available** for school.

Suggested downtime 7:00pm –7:00am



Step 4.

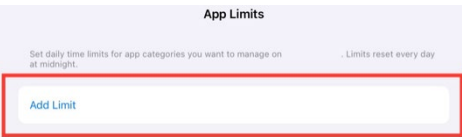
App Limits

Prevent student accessing home games during school time.

- Select - App Limits

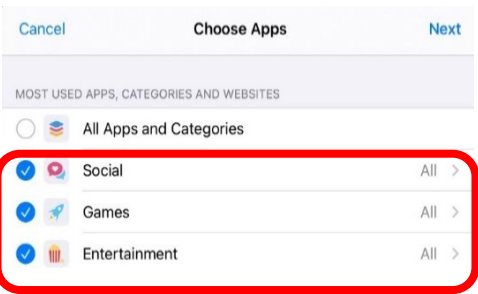


Screen Time Restrictions



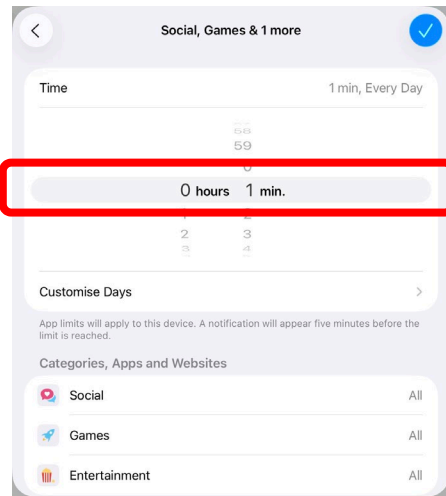
Step 5.

- Select - Add Limit




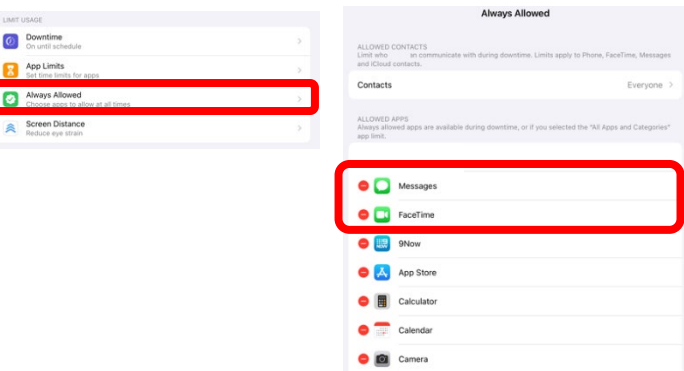
Step 6.

- Select - the following categories:
 - ✓ Social
 - ✓ Games
 - ✓ Entertainment
- Select - **Next**






Step 7.

- Set - Time for **1 min, Every Day**
- Select - 
- Select **<** to go back



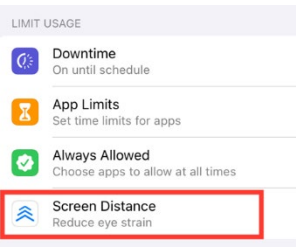
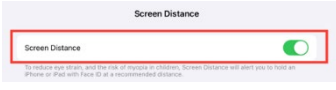
Step 8.
Allowed Apps
Only school apps to be added to the always allowed list.

Must Remove:


-  Messages
-  FaceTime
-  All home apps that appear

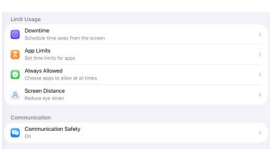
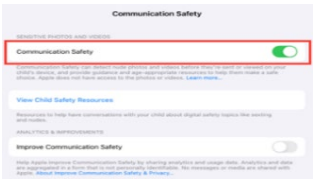


Screen Time Restrictions

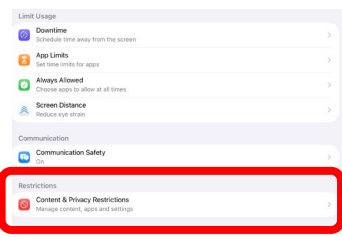
Step 9.
Screen Distance
Available on iPads with Face ID

- Select – Screen Distance
- Activate – Slide to green 
- Select < to go back

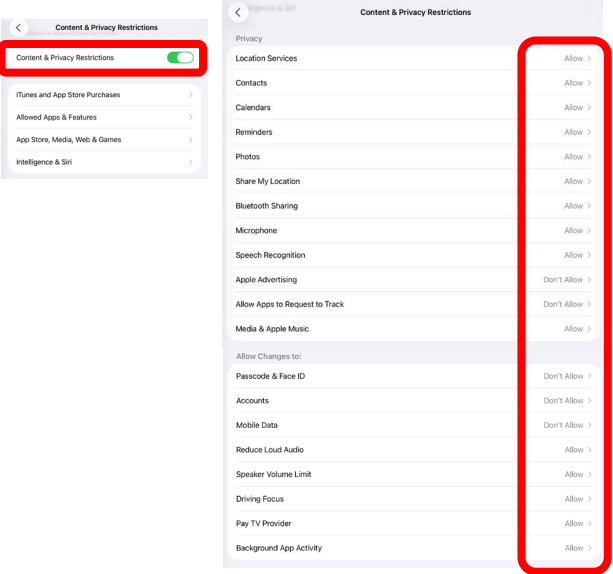
Step 10.
Communication Safety
Detect inappropriate photos and videos before they are viewed.

- Select - Communication Safety




Step 11.
Content & Privacy Restrictions

- Select - Content & Privacy Restrictions

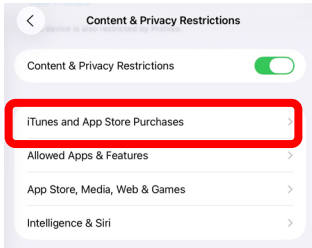


Step 12.
NOTE: Ensure a passcode has been set up as per [page 5, step 11](#) “Add a Lock Screen Passcode” prior to disabling ‘Passcode & Face ID’ changes in this step.

- Activate – slide to green 
- Set - options as shown to:
Allow / Don't Allow
- Scroll back to top

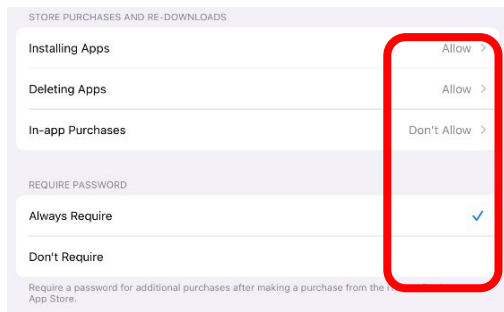


Screen Time Restrictions



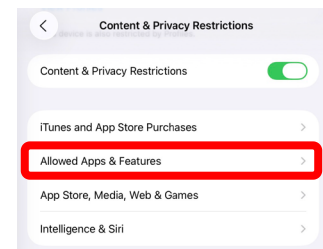
Step 13. iTunes and App Store Purchases

- Select - iTunes and App Store Purchases



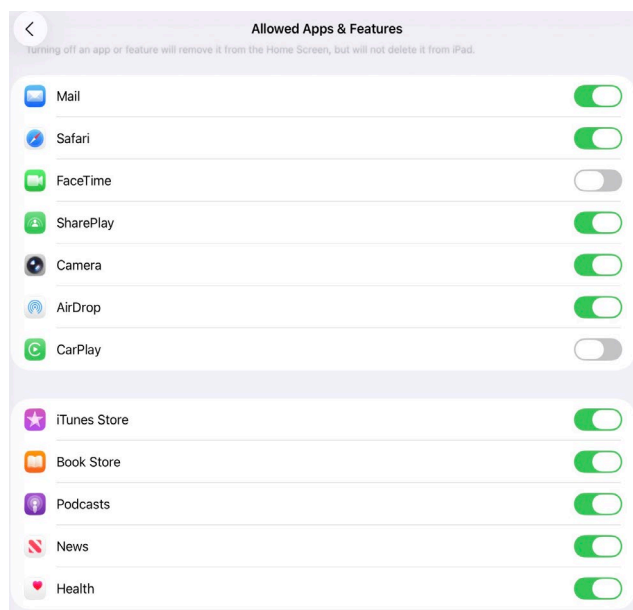
Step 14.

- Set - options as shown to:
Allow / Don't Allow
- Select – Password **Always Require**
- Select < to go back



Step 15.

- Select - Allowed Apps & Features

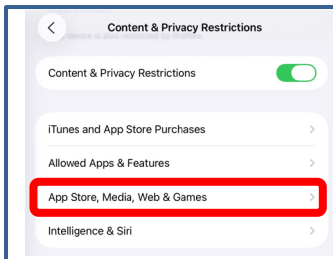


Step 16.

- Activate apps as shown in the image –
slide to green
- Select < to go back

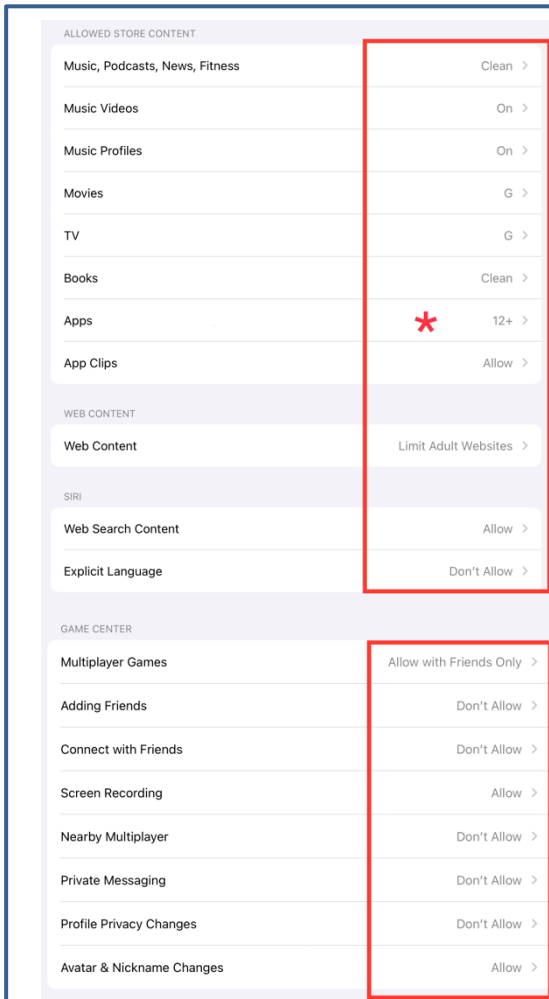


Screen Time Restrictions



Step 17. App Store, Media, Web & Games

Prevent students accessing inappropriate content.



Step 18.

- Set - restrictions as shown in the image
- * Select minimum age suitable for your student (4+, 9+, 12+) for apps
- Select < to go back

NOTE: With every iOS update, always check the Content and Privacy Restrictions outlined in this document have not reverted to factory settings.



Intune Information

Intune Information

The Department of Education utilises Microsoft Intune, as the mobile device management platform for BYO iPads. All BYO iPads must be enrolled into Microsoft Intune to:



- access the secured, school Wi-Fi network.
- receive all school learning apps for free through Intune.

3rd Party VPN Software

Some parental filtering apps may include a VPN as part of their installation for the purpose of re-routing internet traffic through their filtering service. In the past, these services have inadvertently blocked internet traffic on the student device due to incompatibility with our network. They must be removed or disabled during school hours for students to access the Wi-Fi and receive apps.

Note: The use of 3rd party VPN software for the purpose of circumventing departmental internet filtering on the Education QLD network is prohibited and in violation of our acceptable use policy.

Getting started with Intune...

New to BYO Program - Students going into **Year 4** and **New Enrolments**

Complete the below instructions (steps 1 - 3) after you have received your student's username and password supplied by Belmont State School.

Note: passwords for students new to the BYO program will be activated from **Tuesday, Week 10, 2025**.

1. **Enrol** your student's iPad into Intune by following the instructions on [page 13](#) onwards.

Note: Student's school username and password are located on the front cover.

2. **Install** all [2026 Core Apps](#) as they automatically appear on your iPad; [step 18, page 18](#)

3. **Discuss, sign and return** the *2026 iPad Participation and Agreement Form* on [page 21](#).

Continuing BYO Program - Students going into **Year 5** and **Year 6**

Complete the below instructions (steps 1 and 2) before the new school year.

Contact your student's teacher or email tech_support@belmontss.eq.edu.au to request your student's **school username** and **password** if you do not have them.

1. **Install** all [2026 Core Apps](#) as they automatically appear on your iPad; [step 18, page 18](#)

2. **Discuss, sign and return** the *2026 iPad Participation and Agreement Form* on [page 21](#).



Enrolling a BYO iPad into Intune



Follow the below steps and/ or watch the [Intune video tutorial](#).

Step 1. Install Intune

- Open** App Store and search [Intune Company Portal](#)

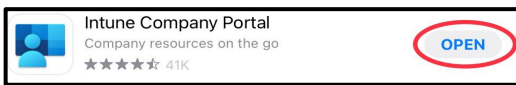
Or scan the code to go directly the App store.



- Select** - get or download

Step 2. Open Intune

- Select** - open

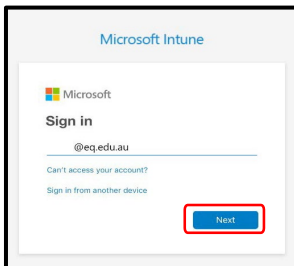


Step 3. Sign into Intune

- Open** - Intune Company Portal app
- Select** - sign in
- Sign into** Intune with your student's email address supplied by the school ([__@eq.edu.au](#)) located on the front of this booklet.

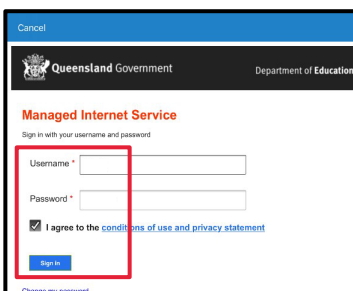
NOTE: If your student's email account appears, please select that.

- Select** - next



Step 4.

- Enter** - student username (not email) and the supplied school password
- Tick** - agree to the conditions of use
- Select** - sign in

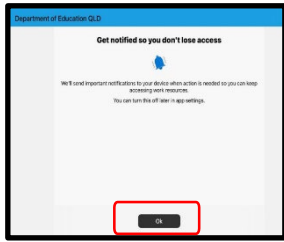




Enrolling a BYO iPad into Intune

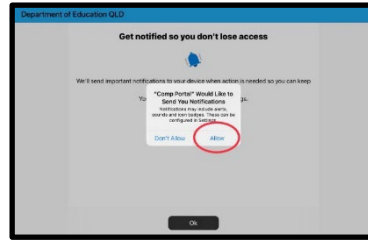
Step 5.

☐ **Select** – ok



Step 6

☐ **Select** – allow



Step 7.

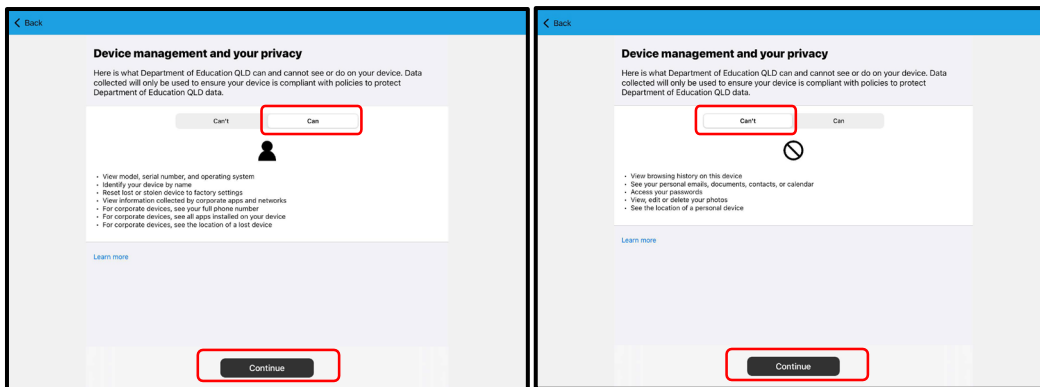
☐ **Select** – begin



Step 8.

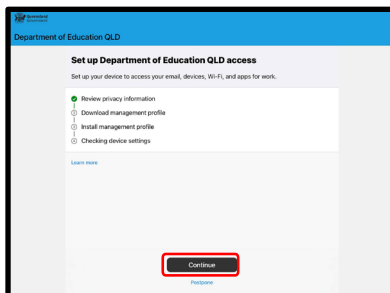
☐ **Select** - continue

This information details what the Department of Education can and cannot see or do with a BYO iPad.



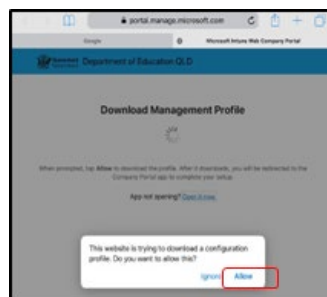
Step 9.

☐ **Select** - continue



Step 10

☐ **Select** – allow



Step 11


☐ **Select** - close

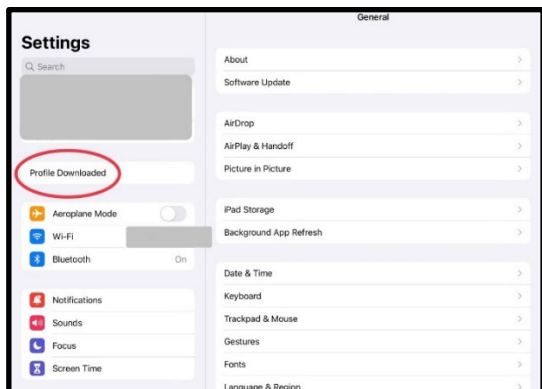




Enrolling a BYO iPad into Intune

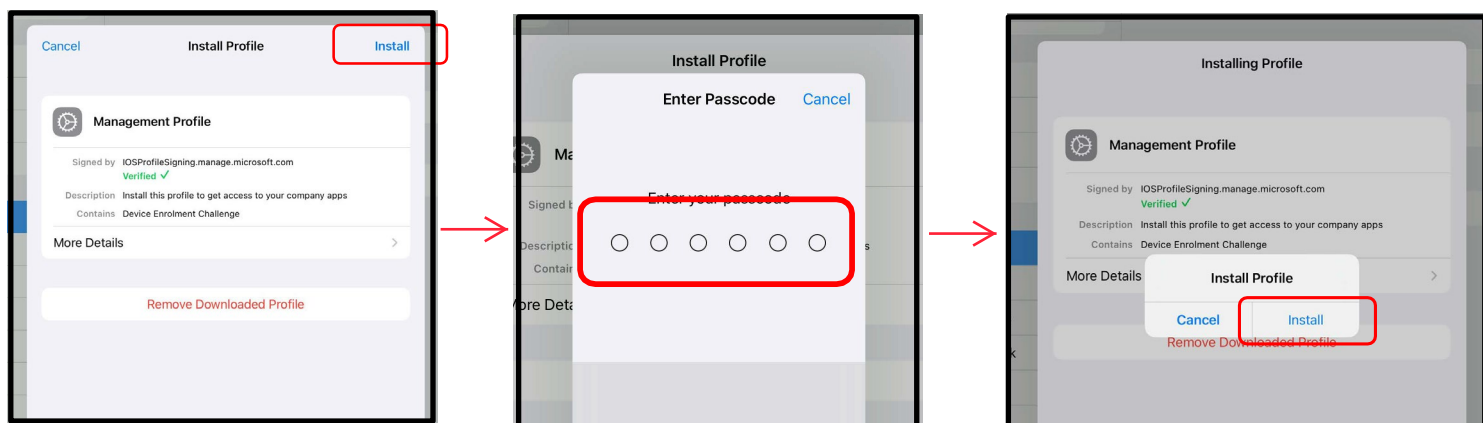
Step 12.

- ❑ **Open** - Settings app 
- ❑ **Select** - profile downloaded

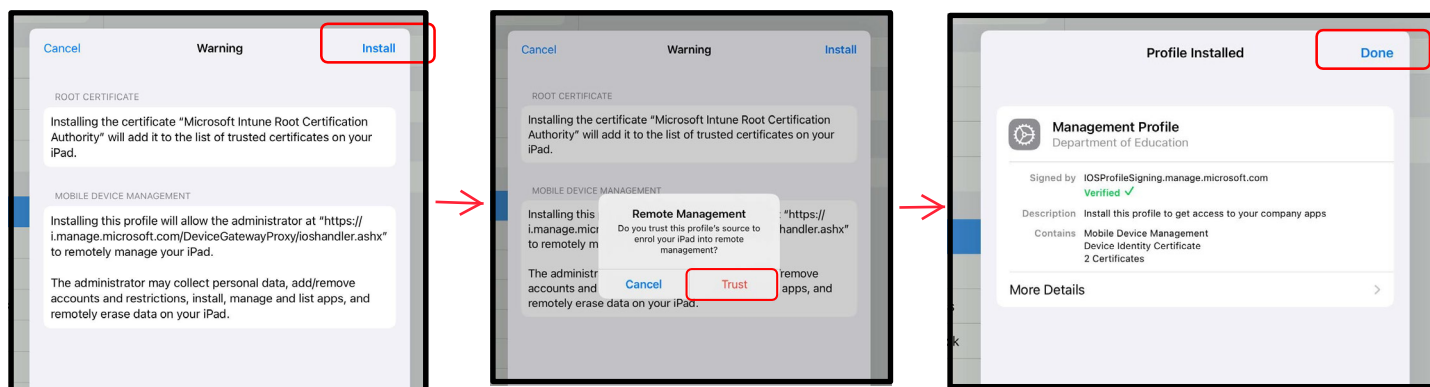


Step 13.

- ❑ **Select** - install > enter your iPad passcode > install



- ❑ **Select** - install > trust > done

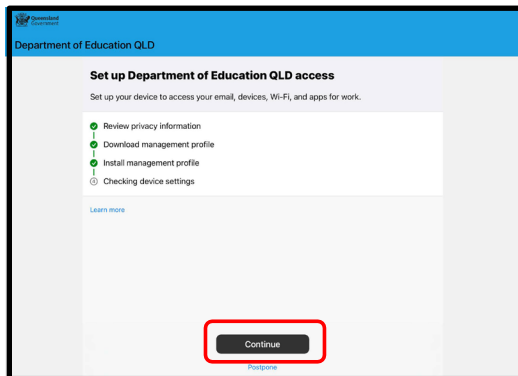




Enrolling a BYO iPad into Intune

Step 14.

- ❑ **Open** - Intune Company Portal app
- ❑ **Select** - continue

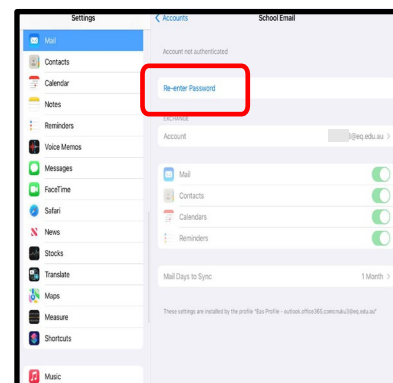
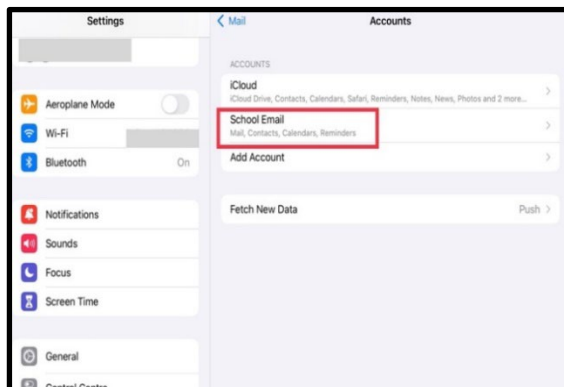
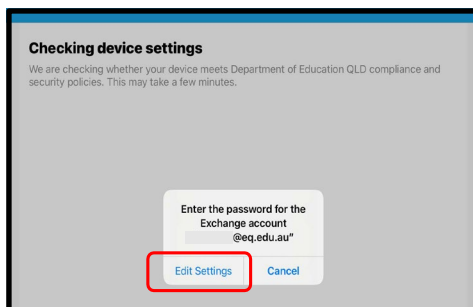


Step 15.

The device is now doing a final check.

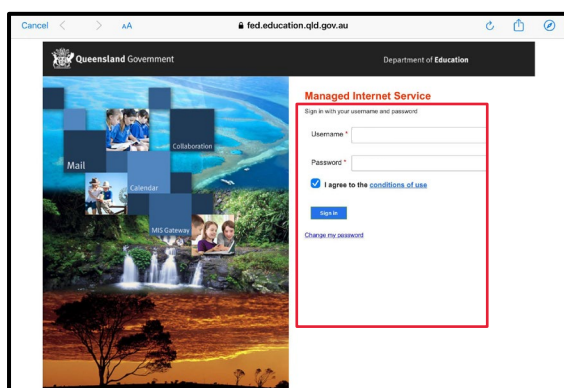
Please wait for the **Edit Settings** message to appear.

- ❑ **Select** - edit Settings > school email > re-enter password



Step 16.

- ❑ **Enter** - student's supplied username and password
- ❑ **Tick** - agree to the conditions of use
- ❑ **Select** - sign in

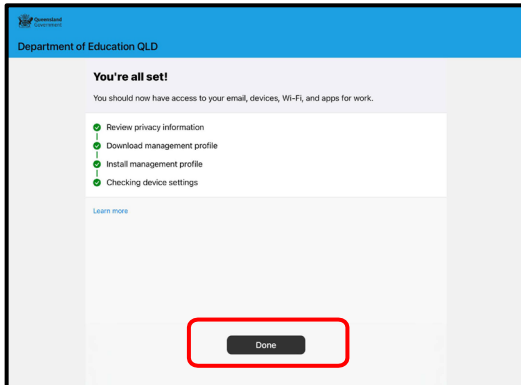




Enrolling a BYO iPad into Intune

Step 17.

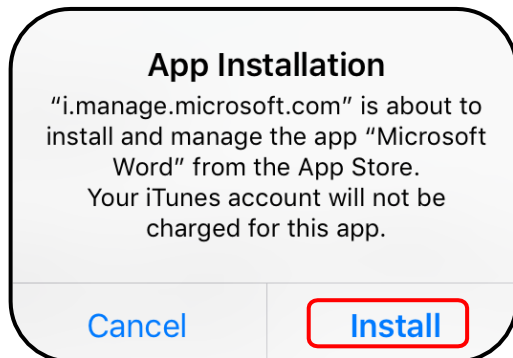
- Open** - Intune Company Portal app
- Select** - done



Step 18. Install Core Apps

Apps will automatically begin installing on the iPad.















- Select** – Install for each app notification

















Core App List










Most Apple apps are pre-installed on new iPad. If needed, they can be downloaded from the App Store.

APPLE APPS			
Pages 	Keynote 	iMovie 	Numbers 
Garage Band 	Clips 	Measure 	Voice Memos 
Notes 	Reminders 	Apple Books 	Magnifier 
Freeform 	Calculator 		

The below apps will automatically install through the Intune Company Portal app to receive them for FREE. Please refer to [Step 18](#) on the previous page.

CREATING APPS			
Book Creator 	ChatterPix Kids 	Tayasui Sketches School 	AR Makr 
iBrainstorm 	Whiteboard App 		

UTILITIES APPS			
The Calculator 	Google Earth 	Seesaw: The Learning Journal 	Smiling Mind: Meditation 
Microsoft OneDrive 	Microsoft OneNote 	Microsoft Word 	Microsoft Teams 
Microsoft Excel 	Microsoft PowerPoint 	Quizlet 	Kahoot 

MATHS APPS			
Math Clock 	Number Line 	Geoboard 	Mathletics 
Number Pieces 	Fractions 	Number Frames 	Number Rack 
Pattern Shapes 			

ENGLISH APPS			
Reading Eggs 	Epic! 	Word Hippo 	

Year 5	
NAP Browser 	

JAPANESE APPS		
Hiragana Memory Hint [English] 	Hiragana Drill Book 	Trace and Learn Japanese! 

STEM APPS		
EVO by Ozobot 	TynkerCAD 	Micro:bit 

iPad Terms of Use and Participation Agreement

Taking care of my iPad

I understand it is my responsibility to:

- Make sure my iPad is in my bag when I go to and from school.
- Keep my iPad away from food and drink at all times.
- Keep my iPad on a table or in my lap.
- Keep my iPad in the classroom at all break times unless directed by a teacher.
- Keep my iPad, stylus, keyboard and headphones safe, and in good working order.
- Walk and carry my iPad with two hands.

For my learning

I will:

- Bring my iPad to school every day with 100% battery.
- Only use **School Apps** at school, even during wet weather lunch breaks.
- Select **Always Allow**, when my teacher enrolls me into their **Classroom App**.
- Always enable **Wi-Fi**, **Bluetooth** and **Airdrop** whilst at school.
- Set up a **School Focus** to prevent notifications coming through between 8:50am – 2:50pm from non- school apps: Entertainment, Gaming and Social Networking apps, including iMessages.
- Only have age-appropriate apps on my iPad (E.g. If you are 9-years old, you will only have Apps suitable for a 9-year old).
- Not install social media, games or entertainment content on my iPad if the age limit for these Apps is 12+. These are, but not limited to Apps such as Facebook, Messenger, Snapchat, BeReal, Instagram, Tik Tok, Roblox, Fortnite or other Apps.

For my safety and security

I will:

- Leave other students' iPad and profiles alone.
- Immediately report any accidents or breakages to my teacher and parents/ carers.
- Only use my school email, Seesaw and OneNote accounts for educational purposes directly related to learning.
- Only take photos, videos or voice memos on my iPad when instructed by my teacher.
- Not share my full name, personal details, images of myself or others, my school uniform or logo, videos or voice memos to any internet site, social media app or distribute them in any way unless it is safe, and I have asked for permission.
- Not share account names and passwords with anyone unless requested by my teacher and parents/ carers.
- Leave my SIM card at home if I have a cellular iPad.

I understand that if I do not meet these conditions the following may occur:

- My parents may be notified by my class teacher.
- I may lose the privilege of using my iPad at school for the session, day, week or longer.
- I will be required to complete my usual work using alternative strategies.
- I may be subject to disciplinary action according to the Student Code of Conduct.

 Sign and return this page to your **2026 class teacher**

2026

Belmont State School

Year 4 – Year 6 BYOD iPad Program

Student name: _____ Current class: _____

Device intentions

Will have their own iPad

OR

Will need to borrow a school iPad. We understand this may be a shared device that remains at school.

2026 iPad Terms of Use and Participation Agreement

We have read through and agree to abide by the guidelines outlined in the 2026 iPad Terms of Use and Participation Agreement.

Student signature: _____

Parent name: _____

Parent signature: _____

Date: ___/___/___